

## **GLASS Steering Committee Meeting Minutes – October 4, 2016**

1. The meeting was called to order at 5:09pm. Seven members of the Steering Committee were present at the call to order.
2. The Agenda was approved electronically prior to the meeting. The September Meeting Minutes and Treasurer's Report were approved in person.
3. Events
  - a. Staff Association Fair
    - i. There was a decent turn out at the fair, with many new sign-ups to the GLASS list serve. Many of those who were at the fair showed up to the GLASS happy hour that night at Bluejacket.
    - ii. The chair of the Italian CSA created an email list serve with the other staff association presidents for future communication.
  - b. September Happy Hour
    - i. The Board agreed to consider Friday night happy hours for future events. There was a good turnout to the Friday night happy hour at Bluejacket.
4. Speakers Series
  - a. Todd Larson
    - i. Kelli Fallon was in touch with Anthony Cotton, Todd's future replacement, about possible dates in October for Todd and Anthony to come as speakers. The Board agreed on 10/19 or 10/20 for the event date.
  - b. Retiring Senators
    - i. Senator Mikulski's office said she may be able to speak after the election. Senator Reid's office said they would also have to follow-up later.
5. October Recess Events
  - a. Running Club
    - i. The Board discussed starting the running club again on Wednesday afternoons during the October recess.

- ii. Joseph Lindblad suggested working with the Front Runners club to share information about the GLASS running club.
  - b. “Life off of the Hill” Event
    - i. The Board discussed working with Q Street to host an event regarding careers off of the Hill. Russell Page suggested we host this event after the election.
  - c. Recess Happy Hour: October 20, 2016. Possible locations: The Brigg, Sauf Haus, Dacha.
  - d. Q Street Ladies Happy Hour: October 18, 2016
  - e. Holiday Event
    - i. Consider cohosting with LGBT CSA.
    - ii. Adam Henderson suggested we start planning the event now since venue space gets booked quickly for other holiday parties.
- 6. Professional Development
  - a. Mentorship program: Mr. Lindblad said there have been a few new emails expressing interest. Should include information about the mentorship program in the next email blast.
- 7. LGBT Awareness
  - a. SCOTUS transgender bathroom case
- 8. Website & Social Media, Communications
  - a. Email blasts
    - i. Advertise October happy hour, speaker series, membership survey, Q street ladies happy hour, and mentorship program.
- 9. Next Meeting
  - a. The November 2016 Steering Committee meeting was tentatively scheduled for November 1, 2016 at a to-be-determined location.
- 10. The meeting was adjourned at 5:48pm