

GLASS Steering Committee Meeting Minutes – July 5, 2016

1. The meeting was called to order at 5:55pm. Six members of the Steering Committee were present at the call to order. Andrew Fuentes arrived at 6:11pm.
2. The Agenda had previously been approved electronically. The June Meeting Minutes and the Treasurer's Report are to be approved electronically by the end of the week.
3. Pride Recap
 - a. Checklist
 - i. The Steering Committee discussed creating a checklist of things to prepare for Pride as a resource for future Steering Committees. Kelli Fallon will start a draft.
 - b. Happy Hour
 - i. The location (201 bar) was convenient and had a large open space. There were many new faces there as well as returning participants.
 - ii. The Board agreed that inviting other Hill staff associations to participate was successful and that it should be continued for future Pride happy hours.
 - c. 5K
 - i. There was a good turnout with a mix of Senate and House staffers.
 - ii. Andrew Shine stated that we should make sure to coordinate with LC GLOBE for future pride 5k runs.
 - d. Shirts and Parade Goods
 - i. Russell Page and Mr. Shine mentioned that the shirts should have been ordered earlier. They suggested ordering them a month out from the parade.
 - ii. Beads/Candies: Mario Semiglia mentioned we should only order fun sized candies. Ms. Fallon stated we should have also ordered the beads earlier: at least two weeks in advance of the parade.

4. Speaker Series

a. Senator Schatz

- i. The event with Senator Schatz went very well and set up was smooth.
- ii. Brian Sims: Adam Henderson said that Mr. Sims is excited to speak to our group.
- iii. Future speakers: consider setting up a panel with high ranking staff in the Administration. Mr. Shine and Amy Gutierrez reached out to contacts with the Office of Civil Rights at the Department of Education, but haven't received a response.
 - Other possible future speakers: Senator Kirk or Senator Whitehouse.

5. Recess

a. Happy Hour

- i. Possibly host a taco night happy hour at El Rey or the Argonaut.
- ii. Mr. Henderson suggested we host RNC and DNC watch parties on the Thursdays of each convention.
- iii. Consider hosting debate watch parties for future happy hours.

b. Picnic Lunch

- i. Last year the Board hosted a picnic lunch with CSA and LC GLOBE. The Board agreed to reach out to these groups to discuss the idea.

c. Running Club

- i. Andrew Fuentes discussed creating a running club. He will reach out to GLASS members to gauge interest.

6. Professional Development

a. Networking Event

- i. Mr. Shine has spoken to CSA Board members about partnering on a speed networking type of event.

- b. Staff Association Fair
 - i. Ms. Gutierrez spoke with the Women's Congressional Staff Association about potentially hosting a staff association fair in October.
 - c. Volunteer Event
 - i. Caitlin Hart mentioned that she will be going to a volunteer orientation for SMYAL on July 14th. She will ask if the event can be open for the Board to attend.
 - d. Internship Engagement
 - i. Mr. Fuentes mentioned that our email blasts get sent to the intern coordinator list serve.
7. LGBT Awareness
- a. Mr. Semiglia stated that he spoke with someone who works at the Department of Defense on transgender issues who is willing to work with the Board.
8. Website & Social Media, Communications
- a. Adding Employee Assistance Program (EAP) to website
 - i. Mr. Fuentes got authorization from EAP to add their information to the GLASS website as a resource for staff and members.
 - b. Email blasts
 - i. Mr. Semiglia will send out an email on July 6, 2016 with information for upcoming events.
9. Next Meeting
- a. The August 2016 Steering Committee meeting was tentatively scheduled for August 2, 2016 at a to-be-determined location.
10. The meeting was adjourned at 6:50pm