

GLASS Steering Committee Meeting Minutes – February 2, 2016

1. The meeting was called to order at 6:21pm. All seven members of the Steering Committee were present at the call to order. GLASS member Caitlin Hart also joined the meeting.
2. The Agenda and January Meeting Minutes had previously been approved electronically. The Treasurer's Report was approved by a unanimous voice vote.
3. Speaker Series Update & Planning
 - a. Senator Murphy – Wednesday, February 24, 12:30-1:30pm (no room yet)
 - i. Andrew Fuentes mentioned that he was putting in the request for the room, intended to fill the entire hour.
 - b. Senator Heinrich – Wednesday, March 16, 1:00-1:30pm (no room yet)
 - i. Mario Semiglia stated that he was working with Sen. Heinrich's scheduler to finalize logistical details for the March event.
4. Social Events
 - a. State of the Union Watch party Recap
 - i. Members of the Steering Committee noted that they received a lot of positive feedback from attendees. The assembly had met in the upstairs back bar corner of Nellie's, which described as working well logistically and socially.
 - b. February Happy Hour
 - i. The Board discussed potential spots to hold a happy hour for the month. They agreed that they would like to keep the location somewhere on Capitol Hill. Potential places discussed were Hamilton's, Union Pub, and 201 Bar.
 - c. Future Happy Hours
 - i. Q Street

- The Board mentioned they would coordinate with Q Street to have a happy hour with both organizations’ newly elected boards.

ii. Victory Fund

- The group conversed about holding an event with Victory Fund sometime over the summer.

d. Pride Parade

- i. Justin Laufer declared that GLASS was all set for registration for this year’s Pride Parade with LGBT CSA and LC-GLOBE. The charges were reflected in the Treasurer’s Report.

5. Mentorship and Connections Programs

- a. Joseph Lindblad suggested that GLASS Caucus send out another email to draw more attention to the program, specifically to refer them to the GLASS website. It was noted that four additional applications were received following the previous email blast (one for each program and mentor/mentee status).
- b. Mr. Lindblad and Mr. Fuentes said that they would work together to send additional information to the interested parties in the coming weeks. The third week of February was set as the tentative timeline to match mentors and mentees.

6. GLASS Election Prep

a. Logistics

- i. The Steering Committee noted that it would announce the beginning of the election cycle on February 3rd or 4th.
- ii. It was agreed that dues must be paid by February 19th in order to declare one’s candidacy.

b. Mission Statement and Standing Orders

- i. Mr. Laufer directed the other members of the Board to review the Mission Statement and Standing Orders over the coming weeks before the new board transitions in.

- c. Recruiting
 - i. Mr. Laufer and Julian Miller publically announced that neither co-Chair would be running for a position on the 2016 Steering Committee.
 - ii. Mr. Miller and Andrew Shine noted that they would coordinate together on running and overseeing the election process.
- 7. Website & Social Media
 - a. Mr. Fuentes stated that he would send out two separate email blasts:
 - i. An “Elections” email, in which it would be declared that the \$10 dues discount would be extended until February 19th; and
 - ii. An email detailing the February Happy Hour and other upcoming events.
 - b. Mr. Fuentes also noted that he would make a Facebook post to publish information about the Mentorship and Connections programs.
- 8. Next Meeting
 - a. The March 2016 Steering Committee meeting was tentatively scheduled for Tuesday, March 8, 2016 at a to-be-determined location.
 - i. The following meeting was not scheduled for March 1, 2016 due to elections results not being made available until February 29th.
- 9. The meeting was adjourned at 7:03pm.