

## **GLASS Steering Committee Meeting Minutes – December 6, 2016**

1. The meeting was called to order at 6:27pm. Six members of the Steering Committee were present at the call to order. Andrew Fuentes joined at 6:51pm.
2. The Agenda was approved electronically prior to the meeting. The November Meeting Minutes and Treasurer's Report were approved in person.
3. Events
  - a. Lunch Networking Event
    - i. The Board agreed that there needed to be more promotion and planning for this event in order to get a larger turnout. This event should be done again in 2017.
4. December Events
  - a. Holiday Happy Hour
    - i. Event will be cohosted with CSA and LC GLOBE in the basement of Capitol Lounge on December 15<sup>th</sup>
    - ii. The Board will promote the event through a Facebook event.
  - b. Volunteering
    - i. Caitlin Hart said she will look in to volunteering with other groups, since she has not received a response from SMYAL, Casa Ruby, or the HIV Working Group. Kelli Fallon said she would help Caitlin find groups to work with.
  - c. Speaker Series
    - i. Retiring Senators: possibly work with Senator Mikulski after the 114<sup>th</sup> Congress adjourns.
    - ii. New Senators: Reach out to connections in Senator Cortez Masto's and Senator Hassan's offices to be potential speakers early in 115<sup>th</sup> Congress.
    - iii. Mara Kiesling: Andrew Shine has a meeting with Kiesling and will mention GLASS LGBT Awareness panel.

## 5. Professional Development

- a. Membership Survey: Need to touch base with Joseph Lindblad about sending out the survey at the end of the year.
- b. Mentorship: Adam Henderson mentioned reinvigorating the program in January when we have new staff and interns on the Hill.
- c. Work with Q Street on a Life off the Hill event.

## 6. 115<sup>th</sup> Congress

- a. Networking event: the Board discussed holding a job networking event and reaching out to LC GLOBE as a cohost. Russell Page mentioned inviting individuals from new Senate offices who may still be hiring. Also connect with the Diversity Initiative regarding their programs directed at finding a job on the Hill.
- b. Staff Association Fair: Ms. Fallon mentioned hosting another staff association fair. Mr. Page suggested March as an ideal time for the event.
- c. Welcome Back Event: Ms. Hart suggested the Board host a welcome back event and said there are funds available to provide light refreshments.

## 7. LGBT Awareness

- a. The Board discussed holding a briefing about the Supreme Court and transgender bathroom case and asking Democratic and Republican Committee staff from HELP and Judiciary to participate.

## 8. Website & Social Media, Communications

- a. Email blasts
  - i. The email blast will include the Holiday Party and Membership Survey.
- b. Social Media
  - i. Create Facebook event for Holiday Party.

## 9. Next Meeting

- a. The January 2017 Steering Committee meeting was tentatively scheduled for January 5, 2017 at a to-be-determined location.

10. The meeting was adjourned at 7:43pm